



## **Request for Services District 31 School-Based Implementation Specialist**

### **Overview**

The Garrett Lee Smith (GLS) MISSION Project is a five (5) year grant that supports suicide prevention efforts focusing on strengthening and enhancing the MTSS (Multi-Tiered System of Supports). Through this grant, the State Office of Mental Health, The NYS Psychiatric Institute, the Staten Island Borough President's Office, the Staten Island Partnership for Community Wellness, and D31 leadership and schools will work together to implement suicide prevention strategies on Staten Island across the 3 tiers as well as create a rapid de-escalation model with clinical providers to connect and treat youth at risk.

The consultant selected through this application request will support the implementation of school-based prevention and early intervention efforts.

### **Scope of Work**

We are seeking applicants for a District 31 consultant, to be subcontracted with SIPCW, to work closely with the Principal Investigator, NYC Public Schools/Department of Health and Mental Hygiene, and the Staten Island District 31 and serve as a school-based implementation specialist. The consultant will coordinate and implement school-based tier 1 universal prevention, social-emotional learning, and suicide prevention trainings in District 31 middle and high schools with other school-interfacing grant activities. The consultant will participate in SP Task Force quarterly meetings and work closely with NYC Department of Education and Staten Island District 31 personnel to align and streamline tier 1 programming, facilitate *bhworks* integration and usage, and meet all school-based project goals. Specifically, the consultant will:

- Work collaboratively with the Principal Investigator and other study team members to meet all school-based project goals
- Support district administration and staff to engage in project activities
- Facilitate access to all middle and high schools in District 31 to conduct the tier 1 programming needs assessment (Year 1), coordinate the training of faculty and staff in suicide prevention (Years 1-5), and allow provision of student suicide prevention programming (Years 3-5)
- Be responsible for conducting the tier 1 needs assessment in Year 1 and providing feedback to participating schools to inform prevention programming selection in subsequent years
- Liaise between study leadership, NYC Department of Education, and Staten Island District 31 personnel to facilitate the selection, alignment, and implementation of school-based programming
- Provide oversight and coordination of prevention and intervention services delivered in District 31 schools (Years 1-5)
- Assist in the coordination of training:
  - *HASR*: District 31 school administrators and behavioral health personnel to develop protocols for suicide prevention best practices in schools (Years 1-5)



- o *CS3, SST, and other continuing education presentations for school personnel:* Build the capacity of school faculty and staff to identify and refer students at-risk of suicide and behavioral health disorders (Years 2-5)
- o *Postvention:* Post-suicide intervention ("postvention") training for school crisis team members who provide services to those affected by youth suicide
- Participate in planning and implementation discussions with the *bhworks* platform developers (in Years 1-2) and facilitate *bhworks* usage by school personnel for rapid closed-loop clinical referrals (in Years 2-5)
- Assist District 31/DOHMH staff and college ambassador program lead in the creation and dissemination of anti-stigma and positive mental health messaging to be posted in schools and on college campuses in Years 1-2
- Providing implementation and technical assistance for school-based suicide prevention programming (Hope Squad in Years 3-5 and Directing Change in Years 4-5)
- Facilitate access to de-identified data for quarterly reporting (Years 1-5)

### **Terms**

Year 1 of the subcontract will be 6-months, from March 1, 2025, to September 30, 2025. Thereafter, the terms of the subcontract will follow the same terms of the GLS grant, from October 1 to September 30. This will be a five (5) year subcontract, ending on September 30, 2028, contingent on funding.

### **Rate and Budget**

The hourly rate for services is \$52/hour. Consultants should expect to work approximately 20 hours a week, with the potential for increased hours during start-up. Payment is dependent on monthly invoices with dates, hours, and work completed. The annual amount will not exceed \$55,000 in years 2-5. Year 1, will be prorated to account for the shortened contract period.

### **Proposal Process**

Applicants will submit their resume and cover letter to Maralie Deprivil at [maralie@sipcw.org](mailto:maralie@sipcw.org) by **5 pm on Wednesday, January 22, 2025**. The cover letter should highlight your experience working with D31 schools, coordinating and implementing programs and trainings within schools, and your ability to meet deadlines.

SIPCW will convene a small team to review the resumes and cover letters and coordinate interviews with vendors. The team will meet to discuss the interviews and make a selection. The goal is to announce the vendor by February 14, 2025.