



BEHAVIORAL HEALTH COORDINATOR - HARM REDUCTION POSITION DESCRIPTION

TITLE: Behavioral Health Coordinator - Harm Reduction

REPORTS TO: Behavioral Health Manager

ABOUT SIPCW

The mission of the Staten Island Partnership for Community Wellness (SIP CW) is to promote wellness and improve the health of the Staten Island community through collaboration and a multidisciplinary approach. Improving community health is a collaborative effort, and SIPCW leverages trusted relationships to build coalitions to address SI public health issues. SIP CW has extensive expertise in convening diverse community stakeholders, utilizing data to drive decisions, and identifying evidence-based strategies to collectively approach complex health issues for the most at-risk communities on SI.

ABOUT TYSA

Established in 2011 as SIP CW's cornerstone project, TYSA is a cross-sector behavioral health coalition of over 50 different partners from across the continuum of substance use. TYSA seeks to reduce youth and young adult substance use and improve mental health outcomes, using a population-level approach by identifying gaps, aligning resources, facilitating collaboration among stakeholders, developing & implementing strategies, changing norms, and strengthening community assets. TYSA has a proven track record in following the evidence to improve health outcomes for young people.

GENERAL SUMMARY

SIP CW seeks a **Behavioral Health Coordinator -Harm Reduction** to support the TYSA Coalition in the general day-to-day activities and organization of the coalition and the coordination of grant activities for the Opioid Settlement Fund award. The coordinator will support the Crisis Prevention and Intervention workgroup's harm reduction strategies and assist the coalition in planning and implementing strategies that will lead to the long-term involvement of community institutions, organizations, and individuals in the prevention and intervention of behavioral health issues. ****This is NOT a clinical role.**

Job Responsibilities:

- Coordinate tasks that support the coalition's harm reduction efforts, including the setup, maintenance, and inventory tracking of Staten Island's first harm reduction vending machine
- Accompany the Community Engagement & Outreach Harm Reduction Coordinator in distributing posters and literature in public spaces and businesses throughout Staten Island
- Coordinate naloxone distribution efforts and create reports for city and state partners
- Work closely with the TYSA Crisis Prevention & Intervention work group on harm reduction strategies
- Work closely with the evaluation coordinator and TYSA data workgroup to conduct a needs assessment for harm reduction services in target neighborhoods and monitor and evaluate coalition strategies
- Plan and co-facilitate Key Informant Interviews and Focus Groups for Needs Assessment
- Cultivate relationships with diverse community stakeholders and ensure community perspectives are included in TYSA processes
- Engage the community in discussions around harm reduction strategies including presentations to stakeholder groups
- Work closely with the BH Manager to ensure grant strategies and deliverables are completed and submitted on time, including grant reports
- Manage grant portals/management systems
- Co-represent TYSA at community health fairs and other public-facing events
- Participate in Staten Island collective impact and other relevant initiatives as assigned by Behavioral Health Manager or Executive Director



Job Requirements:

- Master's Degree in Public Health, Social Work, Sociology, or a related field is preferred with a minimum of a Bachelor's Degree in related field
- 2 plus years of experience in a Public Health or Non-Profit setting
- Strong understanding and passion for harm reduction approaches to substance use
- Strong understanding of the systemic conditions (e.g. classism, racism, etc) that contribute to poor behavioral health outcomes
- Knowledge of community organizing strategies - familiarity with collective impact is a plus."
- Comfort level and familiarity with evaluating program outcomes, as well as collecting and applying qualitative and quantitative data methodology
- Comfort level with public speaking and community engagement
- Ability to work as part of a team, and independently
- Ability to take initiative and accountability for multiple projects
- Ability to stay organized and meet deadlines while maintaining multiple projects
- Basic proficiency in full MS Office package – Word, Excel, PowerPoint, and Publisher
- Basic proficiency in G-suite
- Basic proficiency in using video conferencing platforms and project management software
- Knowledge of Staten Island Community
- Detail oriented
- Excellent verbal and written communication skills

Salary: Range \$50,000 – \$60,000 commensurate with experience.

Please note that this role may require some evening and weekend work and travel to community events and conferences.

How to Apply: This is a full-time position that may require some travel for trainings and conferences as well as night and weekend events. Candidates interested in the position should send their cover letter and resume via email to Ashley Owen at ashley@sipcw.org. Please include BH Coordinator in the subject of the email.

The Staten Island Partnership for Community Wellness is an Equal Opportunity Employer (EOE). Qualified applicants are considered for employment without regard to age, race, color, religion, sex, national origin, sexual orientation, disability, or veteran status.