



## **Workforce Coordinator**

### **Introduction**

The Staten Island Partnership for Community Wellness (SIPCW) is a non-profit organization established more than 20 years ago to promote wellness and to improve the health of the Staten Island community through collaboration and a multidisciplinary approach. Focused on advances in behavioral health, healthy eating and physical wellness, SIPCW provides support to initiatives which move towards the integration of these vital issues.

Two main behavioral health initiatives at SIPCW are the collaborative efforts of the Tackling Youth Substance Abuse (TYSA) coalition, and the Behavioral Health Infrastructure Project (BHIP).

SIPCW is the project lead for the Staten Island Performing Provider System (SIPPS) Behavioral Health Infrastructure Project (BHIP). The project under the Delivery System Reform Incentive Payment (DSRIP) Program focuses on restructuring the health care delivery system by reinvesting in the Medicaid program. The purpose of BHIP is to strengthen the behavioral health infrastructure across Staten Island by increasing access to quality behavioral health services in the community, integrating behavioral health and primary care services, addressing comorbidities, and focusing on upstream prevention and health promotion models. Our plan is to reach these goals through strengthening partnerships with local and government agencies, building capacity for collaborative care in primary care settings, providing cultural and linguistic trainings on behavioral health, and establishing an infrastructure for data sharing. Implementation of the BHIP collaborative occurs through partnerships and pilots with multiple entities such as hospitals, emergency departments, schools, borough offices, state and city government agencies.

### **POSITION OVERVIEW**

The Workforce Coordinator, reporting to the Senior Coordinator of Behavioral Health, has the primary responsibility to work with SI PPS and the behavioral health partners to build and sustain the peer and Community Health Worker (CHW) workforce. The Workforce Coordinator will coordinate efforts with existing community organizations on Staten Island to address the needs of individuals who work in a variety of peer support or CHW roles and the organizations who employ them; will also act as convener and coordinator for various peer and CHW groups to address needs across service types and increase integration.

### **RESPONSIBILITIES**

- Identify agencies that are interested in developing peer support and/or CHW services through continuous monitoring
- Provide technical assistance to organizations implementing peers and/or CHWs in their continuum of services to ensure sustainability
- Build capacity within the profession by strengthening existing structures of peer networks, creating opportunities to share and identify best practices, and evaluating programs and curriculum

- Enhance relationships between, and possible integration across, substance use peers, mental health peers, family advocates, youth advocates, and Community Health Workers
- Collaborate with Sr. Coordinator of BH to develop and leverage existing multilevel training materials for providers interested in developing peer support services, geared to all levels of agency staff – administrative, programmatic, and fiscal
- Identify Medicaid billing and other payer pathways to reimburse peer support services
- Collaborate with Sr. Coordinator of BH to develop model job descriptions for peer support and/or CHW services
- Collaborate with Sr. Coordinator of BH to develop model workflows and practice guidelines (including billing practices, role delineation and supervision) for peer support and/or CHW services
- Design a mechanism such as a spreadsheet for tracking providers, the assistance they received, and number of peer advocates they incorporate into their services
- Align with city and state agencies (DOHMH, OASAS, and OMH) peer integration and CHW efforts
- Identify and track job opportunities for peers and CHWs
- Collaborate with the College of Staten Island on curriculum development and job placement of peer and CHW graduates
- Work with an evaluation team to assess progress of implementation
- Prepare and edit reports
- Work on other projects as assigned

### **QUALIFICATIONS**

- Bachelor's degree in social work, public health or related field
- Ability to work both independently and collaboratively on a team
- Knowledge of substance use and/or mental health preferred
- Lived experience with substance use and/or mental health preferred
- Knowledge of peer services and peer specialist supervisor training preferred
- Intermediate/advanced Microsoft Office (Word, Excel, Outlook and PowerPoint) skills
- Excellent oral and written communication skills

### **SALARY AND BENEFITS**

SIPCW offers a comprehensive benefits package. The salary range for this position is commensurate with experience and salary history.

### **TO APPLY**

Send resume and a thoughtful cover letter to [maralie@sipcw.org](mailto:maralie@sipcw.org) referencing "Workforce Coordinator" in the subject line.